

**Friends of Eaton Park
Committee Meeting held in Eaton Park Community Centre
30 July 2009 at 7pm**

1. Minutes of last meeting

These were accepted.

2. Matters arising

2.1 Christine hasn't yet written to ex-Friends of Earlham Park (item 2).

2.2 Fiona has responded to Kevin's proposal for fundraising for a dove cote (item 2). Simon Meek has said that this will not be possible because of health and safety and mess from the birds (item 2).

2.3 Ann has cleaned the wildlife book in the café and updated it with information on the moth hunt (item 4).

2.4 Judith agreed to write to Simon Meeks on behalf of the FOEP to ask why it's not possible to have a replacement park keeper just for Eaton park instead of the proposed sharing of the position between three parks (item 12).

3. Correspondence

3.1 Christine has received a letter proposing we organise a Christmas fair at the park. This was to be put on the agenda for the next meeting under 'events'.

3.2 Both Helen and Ann have written to David North about the moth hunt and he has sent congratulations. NWT are going to be producing a manual for community groups to survey wildlife and will send FOEP a copy and an invite to the launch.

3.3 Eva has been in touch with Orbit Housing Association. They have a fund to support community activity near by. They would be keen to support an FOEP project. They have a newsletter that could be used to promote this. Judith proposed and it was agreed that we initially sent details of the weekly walks.

Action. Eva to give Helen a contact name and email address.
Helen to draft copy to for their newsletter about the weekly walks.

No-one had been able to attend the first aid course advertised by Fiona.

Action. It was agreed that Eva could attend the next course.

We have received a receipt from Norwich City council for our lottery payment.

To book bowls is £3.60 per hour per person and less for 'Go for Less' card holders. Seasonal bookings have precedence.

Action. Kevin to email membership to ascertain demand. Helen to email him email contacts for membership.

Action. Eva agreed to explore further the feasibility and costs of organising a regular chess club for the park using large chess pieces. Julie raised the question of storage. Eva to look in to this too.

4. Treasurer's Report

At the end of June we have £1,758.45 in the bank. £312 is restricted funds from NCC. Kevin proposed remaining some of the NCC grant be used to pay for paying

our insurance costs for the coming year. The accounts are prepared and ready to go to the auditor, Ian Couzins.

Action. Helen and Eva to prepare supporting document to go to auditors and to send to Kevin.

Action. Helen, Kevin and Christine to meet to discuss fundraising.

5. Events

Purchase of display boards – Christine has identified costs of £130. Agreed Christine to order these. Storage possibilities included the community Centre and at Glenis Bank's.

Kevin recently went to a performance by Crude Apache in the park. It was successful but not very well attended.

Agreed. Judith Lubbock to write to Helen Selleck to provide feedback on promotion locally and to ask how NCC is promoting it's events in the park.

6. Survey

70 – 80 surveys have been received. Christine has collected them and will look at them over the next month.

7. Membership

Actions.

- Meetings to be opened to all.
- Christine to promote this on the website. Helen to send minutes to all members with email addresses.
- Kevin to include mention of this in his email to all members about the bowls taster session.
- Christine to approach Janet Johnson to see if she is interested in becoming membership secretary.

8. Environmental update

Judith has received a letter inviting us to renew our insurance and BTCV membership £190.63 by 11 August.

Action. Judith agreed to fill in the form and Kevin supplied a cheque.

Action. Judith agreed to invite the dog warden to speak at either the August or September meeting. We need to understand better the legislation and thinking behind dogs needing to be on leads.

9. Projects and fundraising

Christine has looked into costs of recycled plastic benches. The cost of one, including all fixings is £251. The group expressed enthusiasm for the benches. Judith said we will need to liaise with NCC over this.

Action. Judith, Christine and Kevin to look into this at their fundraising meeting.

10. Any other business

10.1 The issue was raised over the apparent lack of any spare Radar key for the disabled toilet.

Agreed. Judith to ask Fiona whether anyone currently holds a spare Radar key and if not, whether Nick could hold one at the cafe.

10.2 Julie Sawyer reported that recent anti-social behaviour issues have subsided and the park is no-longer viewed as a problem area. There have been no major incidents in recent weeks.

10.3 Julie also reported that one of the local PCSOs and Broadland Housing are organising rounder events during the school holidays and moving ahead with the proposed shelter for young people.

10.4 Christine has been given a map of the mowing areas in the new wildflower area. Glenis, Cynthia and Judith will pace out the ideal exclusion zone, let Julie know and Julie will liaise with Fiona to ask for city Care to be informed of this.

10.5 We have been offered plants to put around the rotunda. FOEP would need to maintain them. The plants are spares, grown by prisoners at Norwich Prison for Norwich in Bloom. It was agreed that this be added to the agenda for the next meeting.

Action. Eva to reply to Fiona saying yes and to find out when the plants will be available.

10.6 Norwich in Bloom judges were impressed by the park and the fact that Glenis and Cynthia waited a long time to see them.

11. Date, time and place of next meeting

7pm at Eaton Park Community Centre on 27 August 2009