

**Friends of Eaton Park  
Committee Meeting held in Eaton Park Community Centre  
On Thursday 26 March 2009 at 7pm**

1. **Minutes of last meeting**

These were accepted.

2. **Matters arising**

None. All to be covered in the agenda.

3. **Correspondence**

Christine said we had been asked to fill in a booking form for the event on the 7<sup>th</sup> June. Christine has responded to say that we are not organising the band – this is a Norwich City Council promotion so we so will not be completing a form.

Christine has also received emails asking to advertise on our website. She has declined all invitations. The committee supported her in this approach.

4. **Treasurer's Report**

We have £2,117.34 in the bank and three cheques have just been paid out for plants, the website domain name and the quarterly charge to our website host. Kevin said it was not possible to provide a more detailed report this meeting because his computer is currently being mended.

5. **Survey Questionnaire**

a. The survey was approved with the addition of a question about disability. It was agreed that the survey run until 31 July 2009. Kevin agreed to photocopy 200 copies. Nicky agreed to have some in the café with a box for people to return completed forms.

b. **Distribution**

- Christine will put the form on the website.
- Julie will ask Ruth from the Play Rangers to help and ask people on her rounds.
- Judith, Glenys and Cynthia; Helen and Christine, and possibly Liz and Janet (tbc) to work as separate groups doing face to face interviews.
- Helen to email forms to members of the Friends of Eaton Park and to user groups.

6. **Environmental update**

- a. Judith has bought £138 of plug plants, cowslip, speedwell, yarrow and a ground ivy and we have two plug planters to assist with planting them. Judith has also contacted the wildflower centre at Holt and has been advised that the meadow may take some time to get going and that other plants may be more appropriate. She plans to visit the Holt centre next week and to buy more plants and some yellow rattle seed next week. She is hopeful that Holt wildflower centre will offer a useful source of advice.
- b. Judith has looked in to cost of screening plants. Glenis suggested planting two sides to mask it. This would save funds and avoid the potential risk that masking it off totally may encourage. Agreed Judith to ask at Holt centre whether late April will be an appropriate time to plant these. If it is,

Judith to buy 32 plants. Agreed date for planting 1 May. Judith to liaise with Fiona over booking this date and confirming that if we organize this planting NCC will arrange for any on-going care required.

- C. Kevin to talk to CPRE about litter picking equipment. It was agreed this might be an appropriate project for the friends to take on next. This to be looked at in more detail at the next meeting.

7. **Events**

Sunday 7 June. It was agreed that the Friends stall will include a raffle, history display and questionnaires. Helen to check that the display includes information on Friends of Eaton Park.

Moth hunt. The committee agreed that we are happy to host the event but we feel that a shorter event (1.5 to 2 hours) would be more suitable. Helen agreed to write to Peter Walton to ask whether this would be possible.

Refugee Week. New Writing Partnership is organising a family friendly event on Sunday 21 June. Agree this to be discussed at the next meeting.

8. **Funding update**

There has been no progress so far on applying to the Grassroots grants from Norfolk Community Foundation. The deadline for remaining funds from this financial year is approaching and we are unable to meet this. It was agreed that we put fundraising on hold until we have the results of the visitor questionnaire.

9. **Any other business**

The issue was raised that the toilets in the rotunda currently close at 3.30pm in the winter and 4.30pm in the spring. The committee agreed to ask Fiona to look in to the possibility of putting up a notice with times on the door. The committee also agreed to re-visit the issue in the autumn when it this is a particular problem to see whether arrangements could be made to allow them to open later.

10. **Date, time and place of next meeting**

Thursday 30 April 2009 at 7pm in Eaton Park Community Centre.