

**Friends of Eaton Park
Committee Meeting held in the Community Centre,
Thursday 24 April 2008 at 7pm**

1. Minutes of last meeting

The minutes of the meeting of 27 March and of the 80th anniversary planning meeting of 17 April were **agreed**.

2. Matters arising

There is a power point in the box by the rotunda and we can use it.

3. Correspondence

3.1 Eva and Peter had been interviewed by a student doing a thesis on parks.

3.2 Kevin has had an offer from Clare Franklin of the Matthew Project to join the committee with a view to helping with fundraising, events etc. This was **agreed** and Kevin will invite her

3.3 Christine said that following Charles Clarke's letter to residents re Eaton Park, he had offered to meet us on 16 May at 9 am. It decided to reply as a group and decline this offer, but invite him to come to a meeting if he wishes. Christine will do this.

4. Treasurer's Report

Kevin had banked the £1,000 from the City Council. The Lottery licence to run a tombola at the open day will cost £40 a year. This was **agreed**.
The money paid in at meetings is for tea and coffee.

5. Membership

5.1 Kevin reported the meeting with Christine and Helen. The wording on the form was changed slightly to make clear that the subscription was not just a 'donation' and that it was annual. Christine will return the reworded form to Helen.

5.2 We need to find a membership secretary. Mike Nichols had been approached but is not interested. Kevin outlined the duties and will mention this to Clare Franklin in case she's interested.

5.3 Kevin explained Helen's idea that people who join during the year would benefit from the extra months plus the year following renewal date.

5.4 Christine read out Helen's email from Philippa Daley on gift aid: an organisation normally has to be a registered charity or have an annual income less than £5000. Helen is checking with the Charity Commission. A decision on whether to include gift aid on the form is therefore pending.

5.5 The form should be ready in A5 format for the open day. It will be available in A4 on the website.

5.6 Kevin had received a letter from the model boating club secretary about membership. Individuals can join but we are not asking groups to join. The donation of £500 was from a local businessman.

6. Events programme

6.1 80th anniversary celebration

6.1.1 Ann had suggested bunting. Janet offered to do some.

6.1.2 Community Centre groups – Liz will give information to Ann

6.1.3 Members of the Senior Citizens group will be on the gates to give out information

- 6.1.4 A rosta is needed for the information centre. Christine said she would need to be near the rotunda to welcome and oversee the musical entertainment.
- 6.1.5 Eaton Park memories – this will be near the café
- 6.1.6 Julie said the fire engine will be near the exit
- 6.1.7 Pitch and putt – Don Yates suggested a two-hour session in the morning and possibly one in the afternoon in the form of a competition with a prize. He suggests a 50p entrance fee to go to FOEP. He will confirm after their meeting on 27 April. The date needs to be made clear as he mentions the 8th.
- 6.1.8 Kevin is awaiting times for the football which will be on the pitch nearest the pavilions
- 6.1.9 Julie is seeing to the bollards necessary for the Lord Mayor's car
- 6.1.10 Christine has asked if members of the Norfolk Youth Orchestra would be available

6.2 Next public meeting (Thursday 22 May)

Eva said Judith would be letting Helen know about a speaker. However, it was felt that having a speaker following the business meeting was not satisfactory. Once the open day is over, we can have meetings every six weeks, for example, and a speaker on a separate evening. Eva thought there would have to be another letter inviting people and apologising if people who had previously attended meetings had not heard from us and felt excluded.

8. Date, time and place of next meeting

80th anniversary meeting: Thursday 8 May at 6.15pm in the Community Centre.
Committee meeting: Thursday 22 May at 7pm at the Community Centre.